



Bull City Divers Club Charter

Name: *The name of this organization shall be the Bull City Divers.*

Bull City Divers Mission Statement

The mission of Bull City Divers is to facilitate safe diving by encouraging aquatic exploration and continuing education and to provide a forum for learning and dive fellowship.

Bull City Divers Goal Statement

The goal of Bull City Divers is to create and maintain a North Carolina-based dive club directly affiliated with Water World with the expressed purpose of inspiring shop sponsored continuing education, equipment purchase/ rental, trip participation, and increased knowledge and conservation of the aquatic environment.

Bull City Divers Offices: Duties and Responsibilities

The Board

The Board consists of yearly elected Officers & At-Large Members elected by the general membership, Water World SCUBA shop staff, Water World-affiliated Instructors and Water World-affiliated Divemasters. The Past President and the Past Treasurer will serve as At-Large Members for the immediate year after their term has ended if they so choose. In addition, all Board Members must be members of the Club. The principle duties are:

1. Organizing and promoting the Club's Programs and Activities.
2. Establishing the Membership Benefits and Dues for each year.
3. Identifying and implement means of increasing active club membership.
4. Overseeing the Election. The Board will present a slate of Nominees for the Club's Elected Offices. Nominations will be solicited during the months of September and October and voted upon at the November Club meeting. Terms of Office begin in January. In the case where a Nominee is running unopposed for an Office, the President shall instruct the Secretary to cast one unanimous vote for that Nominee. In the event that an Elected Office is vacated, the Board will appoint a member to serve in that Office until the next election.
5. Ensuring that club promotions represent the best interests of its Members and of Water World.

President:

Elected to a one-year term. The President must be an active club member certified at the Advanced Open Water level or higher. The principle duties are:

1. Conducting the meetings.
2. Representing Bull City Divers to outside agencies and individuals thus serving as the Club contact for interested parties.
3. Ensuring all Officers are complying with individual duties, providing assistance to Officers with the completion of their duties when needed.
4. Creating, with the assistance of the Treasurer, the Bull City Divers upcoming year's Budget and presenting it for approval to Water World's Owner and Board.
5. Coordinating annual independent analysis of Club finances.
6. Providing regular Club Status Reports to Water World's Owner, making formal requests (financial or otherwise) to Water World's Owner for club-affiliated events and the reporting of same to the Board.

Vice President:

Elected to a one-year term. The Vice President must be an active club member certified at the Advanced Open Water level or higher. In the event that the President becomes unable to carry out the duties of the Office, the Vice-President will assume the duties of the President. The principle duties are:

1. Coordinating the logistics of Club meetings, confirming the location, presentation and speaker. Making certain the necessary A/V equipment, etc. is available and in working order. If necessary, assist the President with meeting presentations.
2. *Making sure the Bull City Divers WebSite is correct and current*
3. Conducting quarterly review of Treasurer's Records.

Secretary:

Elected to a one-year term. The Secretary must be an active club member certified at the Advanced Open Water level or higher. Principle duties are:

1. Recording and distributing the minutes of Board meetings
2. Distributing meetings reminders.
3. *Proofing the Bull City Divers eNewsLetter for content and correctness*

Treasurer:

Elected to a one-year term. The Treasurer must be an active club member certified at the Advanced Open Water level or higher. The principle duties are:

1. Accounting for all funds and transactions maintaining an accuracy of the Bull City Divers financial accounts.
2. Establishing an account with an approved banking agency in Durham, North Carolina.
3. Maintaining an accurate and current record of dues paid by Bull City Divers membership.

4. Receiving incoming funds for deposit, making deposits and obtaining deposit slips for deposits made by third parties.
5. Distributing funds by check for expenditures that have the approval of the Board. In case of an emergency, funds may be issued with the consent of at least two Officers but, in such cases, full endorsement by the Board must be obtained as soon as possible. In the event that the Treasurer is unable write an approved check, Water World's Owner has the authorization to sign.
6. Preparing a quarterly financial report of the clubs membership activities.
7. Aiding the President in preparing a budget for upcoming year to be presented to Water World's Owner and Board for approval.

Club Memberships

The club is open to all certified and non-certified individuals. Annual memberships will begin February 1st and expire January 31st.

Membership for any Member can be revoked or suspended for just cause by a majority vote of the Board. Officers and Board members can be removed from their position for just cause by a majority vote of the Board.

Meetings and Events

Bull City Divers will meet no less than once a month. The club shall host activities, speakers and discussion meetings according to the mission statement.

Amending the Charter

Approval of amendments to the Charter shall require a majority vote of the Board.